



Happy September! The AFMA Newsletter committee is testing sending monthly emails for the next few months. This will allow us to provide you updates and information more quickly than a quarterly newsletter.

Please let us know what you think of this new format at [mayeager@multicare.org](mailto:mayeager@multicare.org)



### **President's Message**

Let's FALL into the new year! We, as coordinators, manage the day-to-day operations of our programs. We have such a breadth of knowledge in our field. How can we make a change? We can give what we have to others. The knowledge that we gain from our jobs should be shared. How can we do that you ask??? Join a committee. Yes... mentoring is not as time consuming as you may think. It is like making a new friend halfway across the world. As members of this glorious organization, we have to put in a little extra work to make us all successful. Let's remember - membership is the heartbeat of the organization. Without you, there is no us. So, lets do this together... Let's fall into this new year

and make it the best possible!

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### ERAS Webinars - Save the Dates

Be sure to save the dates for these following ERAS webinars:

**September 13 - AAMC Webinars and Online Courses: Using Holistic Principles to Identify the Applicants You Desire for Your Program - [Register Here](#)**

Description: Join NRMP staff for a webinar to help you learn about the 2023 Main Residency Match. Get an overview of the upcoming residency Match season and schedule, review program staff roles and responsibilities, and receive important policy updates. Whether your program is new to the NRMP or you are a veteran program director or coordinator who needs a refresher, this webinar will cover all the basics to prepare you for the opening of the Main Residency Match on September 15th. Space is limited so reserve your spot now. If you are unable to attend or the webinar is full, a recording of the session will be posted to [www.nrmp.org](http://www.nrmp.org).

**September 19 - Stepping into the Realm of ERAS Application Reviews – ERAS for Beginner/Intermediate Administrators (12pm Central/1pm Eastern) - Join link will be sent later**

**September 26 - Welcome Back to ERAS Application Reviews – ERAS for Seasoned Administrators (12pm Central/1pm Eastern) - Join link will be sent later**

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### **Reminder - Deadline Approaching**

We are recruiting for positions on the AFMA Board of Directors. Each summer, we start planning for new board members who will begin their term at the 2023 Residency Leadership Summit.

### **Nominees must meet the following requirements:**

- Be an AFMA Member for the past 2 years
- Currently working in Family Medicine and have at least 3 years' experience in Family Medicine
- Served in one of the following roles:
  - AFMA Committee Member
  - TAGME Review Board Member
  - Presenter at a RAD or the Residency Leadership Summit (previously PDW/RPS)
  - Have written approval from your Program Director and/or Direct Supervisor to serve for a four-year term

If you meet the requirements and would like to apply for a board position, please send the following documents to Tina Krajacic at the contact information below **by September 20th**:

- A brief biography including a summary of your contributions to AFMA (this could include, but not limited to committee membership or activity on the AFMA discussion list)
- Candidate's CV
- Recent photograph of the candidate, preferably a head shot

Should you have questions, please do not hesitate to reach out.

Tina Krajacic, Nominating Committee Chair

[tkrajaci@valleyhealthlink.com](mailto:tkrajaci@valleyhealthlink.com)

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### Spotlight on Cristin Estes

Title - Program Specialist/Executive Secretary

How long have you been in your position? - November 15<sup>th</sup> will be my 18 year anniversary at the AAFP. Approximately 15 years of those years, I have served as the Executive Secretary of AFMA

What would you like Coordinator's to know? - Change is inevitable, and sometimes it's painful, but so much of the time, its worth it. You all do important work! (Aaaaand...when membership renewal time comes, please-o-please don't forget to include your renewal form with your payment! Hahahaha....just taking advantage of the moment here!)

What do you love about your job? - I love seeing things evolve into something wonderful. I also love getting to see everyone in person at the Residency Leadership Summit (formerly, RAP, RPS, PDW-RPS, RES....see! Change!)

Hobbies outside of work - I like going to Chiefs football games, going walking, baking, making crafts and playing games with my grandkids and I love to play Keno.

Anything else? - I hope that AFMA is an extremely valuable resource for all our members. If you have ideas, thoughts or just want to share, please feel free to [reach out to me](#).

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## Reminders



### **Recruitment**

- Recruitment committee meeting
- Create interview schedule
- Determine which faculty members will conduct interviews
- Determine software platform and needs (webcam, microphones, etc.) for virtual interviews
- Plan recruitment meals
- Confirm vendor contracts
- Meet with medical center catering for lunches
- National Residency Matching Program (NRMP) registration opens
- Electronic Residency Application Service (ERAS) opens
- Review applications
- Send interview invitations/confirmations
- Create and confirm the interview schedule

### **Resident Evaluations**

- Begin planning for semi-annual resident evaluations (typically occur in December):
- Schedule meetings
- Gather data

### **ACGME Accreditation**

- Prepare for fall Clinical Competency Committee (CCC) meeting
- Send meeting information to CCC members
- Prepare agenda
- Begin to compile data for fall CCC meeting, which may include:
- Evaluations
- Milestones data
- In-training exam scores
- Conference attendance
- Compliance pieces
- Performance improvement plans

### **Program Administration**

- National GME Census deadline
- Deadline for October listing in FREIDA (the American Medical Association residency and fellowship database)



**Welcome to all of our NEW members!**

Alison Adams  
Rita Akiyode  
Erica Ameigh  
Leanne Andrews  
Renee Baldwin  
Regina Batson  
Marquitta Blevins  
Emma Bunker  
Ellen Busch  
Kristin Busenbark  
Patty Carlson  
Jeremy Cole  
Genia Condra  
Autumn Cordell  
Danielle Crowson  
Esmeralda Espinoza  
Kat Etherton  
Chloe Finke  
Charron Ford  
Sydney Franklin  
Sasha Garner  
Andrea Godina  
Isaura Goodson  
Delaney Ham  
Francetta Hampton  
Rhonda Harlow  
Lyndsey Hayden  
Amy Holland  
Tiana Isley  
Ashley Jardine  
Kimberly Kremer  
Tiffany Lakeya Smith  
Kate Lewis  
Tanya Martinez  
Elissa McCoy

Sofia Medrano  
Nicole Mere  
Stacy Olson  
Jessica Peralez  
Alisa Powell  
Robert Root  
Jennifer Sanchez  
Erika Sellers  
Kama Sellers  
Kathy Trisel  
Danielle Weibel  
Kiri Youngblood  
Bevin Zei

**We're glad you joined AFMA!**



## Residency Leadership Summit

Learn from and Connect with Your Peers at the  
Residency Leadership Summit 2023!

Friday, March 3 - Sunday, March 5, 2023 | Kansas City, MO

Sheraton Kansas City at Crown Center